ASCSU Job Description
Associated Students of Colorado State University

Deputy Director of Campus Engagement (Ram Leadership Team)

Shall receive compensation of $3700 over the Fall and Spring semesters combined.

General Eligibility:
All applicants for the Deputy Director of Campus Engagement shall be students enrolled in at least one (1) on campus credit at Colorado State University and that are in good standing with ASCSU and CSU at the time of their appointment. They shall maintain this standing and enrollment status throughout their term of office. Applicants should have a GPA of 2.25 minimum, but 2.5 cumulative preferred.

General Responsibilities:
The ASCSU Deputy Director of Campus Engagement (Ram Leadership Team) is responsible for connecting the general student population to ASCSU through student leadership education and engagement opportunities. Ram Leadership Team (RLT) is a program of ASCSU where 1st and 2nd year students gain opportunities in Leadership, Networking, and Community Engagement within ASCSU. It is important that the Deputy Director of Campus Engagement (Ram Leadership Team) is familiar with student organization and general population engagement, structure of the three branches of ASCSU, and programming/leadership resources at Colorado State University.

Supervision:
The Deputy Director of Campus Engagement is directly accountable to the Students of Colorado State University via the President of ASCSU, Vice President of ASCSU, Chief of Staff of ASCSU, Deputy Chief of Staff of ASCSU, and the Director of Campus Engagement.

Job Specific Tasks and Responsibilities:
- Contribute a minimum of 10 hours throughout the workweek, 5 hours of which are required inside the ASCSU Office. Work as many extra hours needed to fulfill job duties.
- Assist the Director of Campus Engagement in accomplishing department goals and tasks.
- Attend weekly Department of Campus Engagement meetings (time TBD).
- Supervise and coordinate one Ram Leadership Team (RLT) group per semester.
- Collaborate with Director of campus engagement and Vice President to run and execute the Ambassador Program

General Tasks and Responsibilities:
- Attend the mandatory ASCSU Fall Retreat on August 10th, 11th, and 12th as well as the mandatory ASCSU Spring Retreat (date TBD). Attend mandatory ASCSU Executive Cabinet Leadership Retreat on May 14th. Attend SLiCE P-Card training May 15th.
- Attend other mandatory trainings as directed.
• Perform other tasks as assigned.
• Work to promote the mission of ASCSU.
• Maintain a work area that is professional and conducive to a pleasing work environment.
• Present a professional image of ASCSU.
• Be available to assist and support ASCSU Officials and the students of Colorado State University above and beyond the duties as described herein.
• Act in compliance with the expectations outlined in the ASCSU governing documents including the ASCSU Constitution, ASCSU Code of Ethics and Executive Bylaws.
• Follow all Colorado State University policies, including the Student Code of Conduct.

**Basic Qualifications:**
• Ability and interest to represent students of Colorado State University.
• Conduct oneself in a professional manner.
• Ability to work in a team based environment.
• Demonstrate excellent interpersonal skills.
• Possess strong oral and written communication skills.
• Ability to work independently, identify resources, and make independent decisions.
• Willingness to develop supervisory skills.

ASCSU and Colorado State University are equal opportunity employers. Positions, if offered, are pending ASCSU Senate Ratification and the results of a background check. Job Descriptions subject to change.