

Website Request Form

Please be advised that you **MUST** give the marketing team **AT LEAST 1 Week** before expecting an update. Any Website Request Forms that are submitted after the **1 WEEK** Mark **WILL BE SUBJECTED TO DISAPPROVAL.**

Contact Name: _____

Department: _____

Phone: _____

Email: _____

Reason For Request : _____

What's The Goal: _____

Location on Website: _____

Need it By: _____

Give us all the information we will need

*Note***If you happen to have a lengthy/complicated request, please be advised that the marketing team will be emailing you to schedule a meeting to discuss your needs further in detail.*

Notes: _____

Other: _____

**YOU MUST SEND ALL ATTACHMENTS TO THE EMAIL THAT
CONTAINS THIS REQUEST FORM. FAILURE TO DO SO WILL SLOW
DOWN THE PROCESS SUBSTANTIALLY!**

Please email or text this form (as a pdf) to the Director of Marketing!

Contacts

Jack DeWolf, Director of Marketing
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