Student Fee Review Board Meeting Minutes  
Monday, January 30, 2023

Fee Area Presenting: Student Legal Services

Fee Increase or Decrease: None

Call to Order: 4:10pm – LSC 306

Officers:
Elijah Sandoval - Student Fee Review Board Chair and Associated Students of Colorado State University Vice President.

Dane Rosler – Vice Chair and Liaison for Career Center and WGAC (Interpersonal Violence)

Student Members:
Alexander Semere: Liaison for SLS
Benton Roesler: Liaison for ATFAB, UFFAB, and UTFAB
Ariadne Athey: Liaison for SDC and LSC
Sammy Trout: Liaison for Ride (Off-Campus Life?) and UCA
Adalyn Schummer: Liaison for ALVS and CSU Health Network
Justin Arndt: Liaison for Campus Recreation and SRC
Adrian Salazar: Liaison for ASCSU
Ava Ayala (she/they): Liaison for LSC
Ellie Lutz (they/them): University Center for the Arts (UCA)
Justin Melka: Liaison for ASCSU and Athletics
Jacques Andersen: Liaison for Ram Events and SLICE
Ricky Winston (she/her): SRC
Nora Aslan: Career Center

SFRB Advisors:
Mike Ellis, Assistant Vice President of Student Affairs and Executive Director of the Lory Student Center

Angie Nielsen, Director for the Office of Budgets

Meeting Notes:

I. Attendance: 4:00-4:05
   a. Introduction
II. Student Legal Services Presentation (4:05 – 4:33)
   a. Started as part of ASCSU then moved forward
   b. On par for where normally provide services
   c. Coming up
      i. Staff attorney search – Criminal Law
         1. Searching SP 23 Start date Fall 2023
      ii. Return to permanent offices
      iii. Continue improve outreach
         1. Instagram
         2. New area: Classes with law component
         3. Increase marketing for simple wills
         4. Upgrade marketing materials
   d. Student fees
      i. 90% on Salaries
         1. Helping students
      ii. 1% Professional Development
         1. Needs to happen
      iii. 1.5% Computer services
      iv. 7.5% Office Overhead
   e. Budgets
      i. No increase from SFRB
         1. Absorb funds
      ii. Staff attorney resignation, reduced to 2 attorneys
         1. Salary savings for SP 23 (FY 23)
      iii. Increase in staff salary for continued employment
      iv. Marketing
         1. Try to come up with new ideas
         2. Get things ordered for the next fiscal year
      v. Increase in travel cost – new staff
         1. Opportunity to travel and meet with others across country and learning from them
      vi. Self-Generated
         1. Interest & Wills for individuals ($50) and couples ($70)
   vii. Expenses
      1. Salary and Benefits
         a. Increase of savings with resignation and increase student staff salaries
         b. Fully intend to be fully staffed by end of year
      2. Other Costs
         a. Travel
            i. Networking with other colleges doing what we are doing
         b. Materials and Supplies
            i. Covering things that were not working
         c. Other operating Expenses
3. Fund Balance
   a. 46% fund balance
      i. Pull money from it
   b. SLS has absorbed $53K in mandatory increases
   c. Only mandatory costs, try to not ask for money if they do not have to

viii. Lots of thing's hybrid rather than in person, but search for attorney soon

ix. Services provided
   1. Attorney service at CSU
      a. Problem with landlord
         i. Lease reviews
      b. Ticket for miscellaneous
      c. How to start business
         i. Insurance & customer services
      d. Collaborate with off-campus life
      e. Fully staffed = 3 attorneys
      f. No direct representation unless necessary
      g. Can do zoom or in person
         i. Covid helped with this

x. Fee increases when fund balance gone?
   1. Make sure salaries covered
      a. What can we lower outside of this?

III. Discussion (4:33 – 4:39)

IV. Student Legal Services Legitimacy
   a. Passes

V. Dinner (4:55 – 5:40)

Legitimacy:

Student Legal Services - Pass

VI. Adjourned (5:43)