

Jakye Nunley
Chief of Staff
Cabinet Meeting AGENDA



January 22, 2025

Cabinet Meeting

Integrity · Passion · Community · Advocacy · Leadership

“The marathon continues”

- Nipsey Hustle

Executive Summary

The 1/22 Convening of ASCSU’s executive cabinet will cover new processes and operations of the Executive Branch. We will talk upcoming events for ASCSU as well as have the chance to share out per department our semester at a glance.

Agenda

5:00 PM Meeting Start

5:02 PM [Mentimeter Icebreaker](#)

5:05 PM [90 Day Survey Presentation](#)

- Executive Cabinet Performance Analytics for 2025
 - The two top-rated individuals have never missed a monthly report
 - Recurring suggestions
 - Professional development training
 - Organizational structure and operations
 - Inclusion and collaboration
 - Leadership and accountability
 - Event management
 - Action items
 - Professional development
 - Mentorship and guidance
 - Leadership support
 - Communication and collaboration

5:15 PM New Process and Operations

- “Weekly download” newsletter

- Will serve as a place where Chief Nunley can share important Executive information and resources with everyone
- ASCSU Open House (1/24 + sign ups)
 - This Friday, 12:00-5:00 pm
 - If you are unable to attend at any slot, reach out to Jakye
 - For those attending, be present and ready to converse with students
- Cabinet meeting attendance
 - Attendance is still mandatory
 - 3 or more unexcused absences will result in a continuation or the beginning of the director's accountability process
 - Interns are strongly encouraged to attend 2 monthly Cabinet meetings
 - Failure to attend may result in the termination of an intern's tenure with ASCSU
- Review of directors' accountability
 - Explaining performance improvements
 - This is included in the weekly download newsletter and Notion
- Public initiative tracker liaisons
 - For updates to the Public Initiative Tracker
 - Email [Andrew White](#) if you are Academics, Finance, and OTP
 - Email [Isaac Denbraber](#) if you are Traditions, Marcomm, DEI, and Graduate Affairs
 - Email [Ben Gregg](#) if you are Governmental Affairs and Environmental Affairs
- Office hours
 - If you haven't already, email your new office hours to Andrew at ascsu_operations@colostate.edu and Chief Nunley at ascsu_chief_of_staff@mail.colostate.edu
- Spring involvement expo and sign-ups
 - February 6th, 10:00 am-2:00 pm in the LSC Ballrooms
- State of the Association Address (RSVPs + signups for speeches)
 - Resembles the State of the Union Address where ASCSU members take time to reflect and look back over the year
 - March 5th, 6:00-8:30 pm at the Michael Smith Alumni Center
 - Senate will be canceled
 - Attendance is highly encouraged
 - If you'd like to give a speech, there is a separate QR code

5:25 PM Let's Talk Monthly Reports and Timesheets

- If you do not turn in a monthly report, you will have a one-on-one meeting with Chief Nunley or Deputy Chief Cook to formulate a support plan
 - There is a 48-hour grace period to turn in your reports
- Each member needs to submit 4 monthly reports a semester to meet expectations
 - Monthly reports are a critical way to track progress and can help with writing transition reports
- Potential room for department directors to provide increased support to their departments and interns

5:30 PM Department Share-Outs

- Marketing and Communications
 - Next Monday at 5:00 pm there will be a meeting for students to debate the development of a railroad connecting Fort Collins with the rest of the state
 - If you are interested in attending, reach out to Director Godshall
 - Working on the State of the Association Address
 - Rolling out Instagram posts introducing Executive members
 - Creating promotional posts for RailJam
 - Recording and editing new social media content
 - Making a documentary detailing different departments and their responsibilities
- Academics
 - Planning student outreach events catered to graduate students
 - Progress on the syllabus bank
- Traditions
 - RailJam progress with sponsorships, insurance, marketing, and partnerships
 - There is a sign up on Notion under “Fun Stuff” for RailJam volunteers, please help if you can
 - How to Tailgate Guide in the works
 - Plans for Inauguration Ball and the Feast of the Food Trucks
- Basic Needs
 - Blood drives coming up throughout the semester
 - Planning a Basic Needs Summit for all Colorado universities to attend and collaborate
 - Sexual health awareness week
- Finance
 - \$133,825 of 175,000 of BSOF budget allocated
 - The next BSOF informational session will be held on Tuesday, February 11
 - \$24,800 of \$25,000 of Travel grant allocated

- Trying to get increased funding, whatever isn't used this spring will be used in the summer
- Environmental Affairs
 - Environmental Sustainability Collaboration with FSL has been solidified, more details to come
 - Community Roundtable Event will likely occur around the last week of March
 - City officials, professors, and experts in different sustainability topics will be attending and it is a good networking opportunity
 - Coalition of Sustainable Student Organizations (CSSO)
 - If you're in any type of Registered Student Organization that deals with the environment or sustainability, get your organization involved with the CSSO
 - Recycling initiative, EV chargers, and Earth month
- Governmental Affairs
 - Working on splitting Day at the Capital into two days
 - One day for the general student body
 - One day in collaboration with Director Dempsey and the Cultural Resource Centers regarding testifying and advocating for issues that matter to them
 - LSAB meeting
 - Resource bank for the potential outcomes from the recent presidential change
 - If you have any suggestions, reach out to Director Wilkins and Deputy Director Marquez-Avalos
- OTP Interns
 - Public Initiative Tracker
 - Spring Involvement Exposition with SLiCE
 - Cabinet agenda slideshows
- OTP
 - AD Committee searching for an ASCSU Advisor
 - Deputy Chief Cook is on the search committee and hoping to have the new advisor here by the end of March
 - Meetings with the joint budgetary committee and Director Wilkins to advocate against cutting higher education budgets
 - President DeSalvo spoke on a panel to discuss how the federal government can address some of the wicked problems students face with Senator Hickenlooper
 - SFRB will vote on fee increases
 - Working on a bill with the attorney general
 - Next Generation Club will likely begin in mid-March
 - Rotational intern positions will open again on Handshake — likely 3 openings

